

Executive Summary

The annual report writing team of Rupandehi Campus, Siddharthnagar has prepared the annual report in order to publish its basic statistical information about higher education in the campus. The main objective of this annual report is to report on academic progress, financial progress, physical progress, social progress and issues and challenges of the campus that shows the current status of the campus. The data available from different departments, administrative offices, and campus record have been utilized to prepare the report.

Rupandehi Campus has a strong group of faculty members and non-teaching staff who support in creating a good academic environment. Currently, there are 23 faculty members who are involved in different departments and subjects to teach the students. Out of 24 faculty members, 1 has a PhD and 2 have MPhil degrees. Around 339 students study at bachelor's level. The campus has now 2 programmes in 2 disciplines, namely, Management and Education.

The campus has a research unit to involve students and teachers in research activities. These activities are funded by the campus. The campus provides fund for journal publications. Each department is encouraged to publish journal. Two research journals have already been published by the campus. Besides journal, the campus also publishes magazines and news bulletins.

It is hoped that the information presented here will be useful for planning, policy making, designing programmes and projecting resources for higher education at RC. In fact, the campus is a potential higher education provider in the western region of Nepal. If properly funded, the campus can make a substantial contribution in higher education in the country.

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Background

Rupandehi Campus (RC), one of the leading public campuses of the district, is situated at the heart of headquarters of Rupandehi district, Bhairahawa. It is at the gate of Lumbini, the birth place of Lord Budha. The campus is governed and managed by the participation of the public people of this area. It has a campus assembly as a legislative body which consists of members from different fields of the society such as academicians, social workers, administrators, businessmen, representatives of different communal group and other organizations. It has a managing committee as an executive body formed by campus assembly. Managing committee is solely authorized to implement policies and programs formulated by campus assembly in the interest of campus and society. The campus has its own constitution approved by the campus assembly. All the internal bodies of the campus are formed in accordance with the provision made by the campus constitution. The campus constitution has clearly defined duties, responsibilities and rights of different internal bodies, subject committees and working units. Under the provision of campus constitution the necessary economic and administration by laws have been formulated and enforced by the campus assembly. Since its establishment up to the present time, the campus has been providing Quality education to the students. The Campus has its own well equipped building and necessary facilities. Presently education and management streams in bachelor level are being run.

Historical Background

After the political revolutions in 2046/2047 some enthusiastic academicians got inspired to establish a campus to provide higher education to the people of the locality. After the rigorous efforts of the committee members the college was established in 2048. The campus got affiliated to run BED and BBS programmes.

The campus faced many obstacles and challenges in its history. At first there was no proper infrastructure, so the campus ran classes at Indra Rajya Laxmi Secondary school (presently Rupandehi Lilaram Higher Secondary School). The campus was run for ten years from 2048 B. S. to 2058 B.S. at Rupandehi Lilaram School. During the ten years time, with the rigorous efforts of the committee members, donors, well wishers, guardians and students, the campus managed its own land. The campus invested its efforts to construct the building. By 2073, the campus was able to construct three buildings that consist of 25 rooms. The campus has been able to construct library and administrative building with the continuous efforts of the committee members, teachers, donors, well wishers, guardians and students. Currently there are 286 students and 30 faculties (including teaching and non-teaching).

Academic Progress

Rupandehi Campus has 2 Faculties. Each offers excellent teaching learning and research environments in a wide-ranging variety of fields. Its academic vigour offers excellence across disciplines and around the country. We are recognized as a leader in higher education due to the outstanding quality of our departments that offer over 2 programmes and over 5 courses.

Faculty of Education

The Faculty of Education at RC is the leading institution in producing dynamic and innovative future teachers, and education educators/trainers in the western region of Nepal. The faculty of education started in 2061. The faculty has good relationships with educational institutions such as schools and colleges in the region, and has been a leader in educational developments over the years. At the Faculty of Education at RC the students benefit from the multi-disciplinary breadth of teaching in areas such as English, Nepali, Mathematics and Health and Physical.

No. of Faculty = 16

No. of Students =157

Each of the departments is encouraged to have research strengths in its own discipline. The faculty members contribute to the teaching activities across the faculty and their research activities. The departments also play a major role in the campus's growing network of interdisciplinary practices. This faculty has the following departments:

Department of Language

Department of Education

Department of Teaching Practice

Department of Management

Faculty of Management

The Faculty of Management at RC aims to provide higher education to students for academic and professional pursuits in business, industry, and government. It produces dynamic and innovative entrepreneurs capable of promoting business and industry for the scio-economic development of Nepal.

No. of Faculty = 8

No. of Students = 215

Our faculty members and students journey together on their search for academic pursuit to better understand education, bringing a meaningful change to their academic practice. The faculty has the following departments under its operations.

The faculty's research activities at its departments make a vital contribution to the quality of our teaching and the academic pursuit of our students. The faculty also focuses on the practical aspect of legal policy of the country.

Most of the students' experience at RC is defined by its size: the campus is both geographically dispersed and immense in its resources. The campus ensures that students have early and ongoing interaction with faculty, as well as structured access to opportunities for engaging in research and professional development. This defining characteristic should be protected and nourished. Finally, the campus will enable students to take a leading role in transforming their own experience through opportunities for fostering friendships, personal and intellectual growth, civility, and community pride. RC places a high priority on creating an environment where the students feel very comfortable to further their higher studies.

Year-Wise Student Enrolment 2072 BS

During the academic year 2072 BS, the total number of students enrolled in different programmes and subjects is 317.

Year 2072	Level: Bachelor									
	TOTAL NUMBER OF ENROLED STUDENTS AT BBS					TOTAL NUMBER OF ENROLED STUDENTS AT BED				
	Total	Male	Female	EDJ	Dalit	Total	Male	Female	EDJ	Dalit
1st year	44	23	21	19	2	66	47	19	38	3
2nd year	33	13	20	5	1	61	36	25	37	3
3rd year	25	10	15	8	0	88	43	45	51	6
Total	102	46	56	32	3	215	126	89	126	12

In the year 2072 the number of female students in the management stream increased to be more than 52 % of the total number of students. However, the number of EDJ students slightly decreased by about 5 %. Besides, in the education stream the number of female students remained almost the same as in 2071. Likewise, the total percent of EDJ students increased by about 5 % of the total numbers enrolled. Even though the number of dalits was not as remarkable as in the management stream, the number was quite satisfactory for the education stream.

Year-Wise Student Enrolment 2073 BS

During the academic year 2073 BS, the total number of students enrolled in different programmes and subjects is 286.

Year 2073	Level: Bachelor									
	TOTAL NUMBER OF ENROLED STUDENTS AT BBS					TOTAL NUMBER OF ENROLED STUDENTS AT BED				
	Total	Male	Female	EDJ	Dalit	Total	Male	Female	EDJ	Dalit
1 st year	50	33	17	28	3	39	17	22	33	2
2 nd year	55	28	27	27	2	57	26	31	39	5
3 rd year	29	19	10	12	2	31	24	7	23	5
4 th year	25	11	14	13	0					
Total	159	91	68	80	7	127	67	60	95	125

In the year 2073 the number of female students in the management stream increased to be more than 53 % of the total number of students. However, the number of EDJ students increased by about 150 %. Dalit number of students is increased by 57%. Besides, in the education stream the number of female students slightly decreased. Likewise, the total percent of EDJ students also decreased by about 24 % of the total numbers enrolled. Even though the number of dalits was not as remarkable as in the management stream, the number was quite satisfactory for the education stream.

Year-Wise Student Enrolment 2074 BS

Year 2074	Level: Bachelor									
	TOTAL NUMBER OF ENROLED STUDENTS AT BBS					TOTAL NUMBER OF ENROLED STUDENTS AT BED				
	Total	Male	Female	EDJ	Dalit	Total	Male	Female	EDJ	Dalit
1 st year	62	42	20	35	3	49	25	24	40	4
2 nd year	55	28	27	27	2	57	26	31	39	0
3 rd year	29	19	10	12	2	31	24	7	23	0
4 th year	25	11	14	12	0	-	-	-	-	-
Total	171	100	71	86	07	137	75	62	102	4

In the year 2074 the number of female students in the management stream was about 41 % of the total number of students. The number of EDJ students slightly increased by about 7 % when compared to that of 2073. Besides, in the education stream the number of female students remained almost the same as in 2073. Likewise, the total percent of EDJ students increased by about 5 % of the total numbers enrolled when compared to the year 2073. Even though the number of dalits was not as remarkable in the management stream, the number was quite satisfactory for the education stream.

Programme-Wise Graduate Trend Analysis of Students for the Last 3 Years

In the year 2072-2074 the graduate trend analysis rate in the programmes BBS and BED at different levels is given as:

Programme-Wise Pass Rate Trend Analysis for the Last 3 Years

Year 2072	Level: Bachelor									
	TOTAL NUMBER OF ENROLED STUDENTS AT BBS					TOTAL NUMBER OF ENROLED STUDENTS AT BED				
	Appeared	Total Pass	Female	EDJ	Dalit	Appeared	Total Pass	Female	EDJ	Dalit
1st year	44	1	1	0	0	66	13	2	10	1
2nd year	33	21	13	2	0	61	11	4	6	1
3rd year	25	2	1	1	0	88	16	6	7	1
Total	102	24	15	3	0	215	40	12	23	3

The pass trend ratio is about 20 percent in both the streams. However, of the total pass percent of female and EDJ is satisfactory in comparison to the total pass percentage.

In the year 2072-2074 the pass trend rate in the programmes BBS and BED at different levels is given as:

Year 2073	Level: Bachelor									
	TOTAL NUMBER OF ENROLED STUDENTS AT BBS					TOTAL NUMBER OF ENROLED STUDENTS AT BED				
	Appeared	Total Pass	Female	EDJ	Dalit	Appeared	Total Pass	Female	EDJ	Dalit
1 st year	35	8	1	7	0	39	6	0	5	1
2 nd year	35	1	1	0	0	29	0	0	0	0
3 rd year	24	2	2	1	0	56	21	8	16	2
4 th year	30	12	8	1	1					
Total	124	23	12	9	1	214	27	8	21	3

The pass trend ratio is about 19 percent in BBS streams. Similarly the total pass percent ratio is 12 percent However, the pass percent of female and EDJ is satisfactory in comparison to the total pass percentage.

Year 2074	Level: Bachelor									
	TOTAL NUMBER OF ENROLED STUDENTS AT BBS					TOTAL NUMBER OF ENROLED STUDENTS AT BED				
	Appeared	Total Pass	Female	EDJ	Dalit	Appeared	Total Pass	Female	EDJ	Dalit
1 st year	54	3	-	-	-	56	7	2	4	1
2 nd year	28	4	-	2	-	29	0	0	0	0
3 rd year	25	5	1	2	-	25	1	1	1	2
	22	5	3	1	-					
Total	129	17	4	5		110	8	3	5	3

The pass trend ratio is about 11 % percent in both the streams. However, of the total pass percent of female and EDJ is satisfactory in comparison to the total pass percentage.

Number of Students Graduated in the Year 2072BS

SN	Programs	Total Graduates	Female Graduates	Educationally Disadvantaged Graduates	
				EDJ	Dalits
Bachelors	B.ED	29	8	17	0
	B.B.S	3	2	1	2
Bachelor Total		32	10	18	2

The total number of graduates in the year 2072 was 32 out of which there were 10 female graduates and 18 EDJ graduates. In this regard the representation of female and EDJ graduates is considerably good.

Number of Students Graduated in the Year 2073 BS

SN	Programs	Total Graduates	Female Graduates	Educationally Disadvantaged Graduates	
				EDJ	Dalits
Bachelors	B.ED	34	14	29	1
	B.B.S	4	3	0	0
Bachelor Total		38	17	29	1

The total number of graduates in the year 2073 was 38 out of which there were 17 female graduates and 29 EDJ graduates. In this regard the representation of female and EDJ graduates is remarkably good.

Number of Students Graduated in the Year 2074 BS

SN	Programs	Total Graduates	Female Graduates	Educationally Disadvantaged Graduates	
				EDJ	Dalits
Bachelors	B.ED	57	21	48	1
	B.B.S	4	3	0	0

Bachelor Total	61	24	48	1
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The total number of graduates in the year 2074 was 61 out of which there were 24 female graduates and 48 EDJ graduates. In this regard the representation of female and EDJ graduates is remarkably good.

Education Pedagogy

RC has a mix of students from different cultures and social backgrounds around the western region that makes the campus a vibrant place to study. There are 24 teaching staff and 7 non-teaching staff who have involved in providing higher education to more than 310 students. Two bachelor's courses are offered that formed curriculum of remarkable breadth and depth. The campus is, thus, rich in terms of a number of students studying in the campus, infrastructure available in creating a good teaching learning and research activities, and a number of faculty and non-teaching staff working to maintain the quality of higher education offered by the campus. Teaching learning and research at RC are organized through the faculties, institutes, departments and programmes. The campus is a student-oriented place with a friendly and self-motivated community of advanced students. All the teaching learning process and activities are directly targeted to the students and research. Without involving the students to the teaching learning process, the main aim of RC-qualitative and quantitative attainment of education cannot be fulfilled. The best practiced educational pedagogy by the faculty members include Lecture method, Discussion method, Demonstration, and most importantly surveys, project works and power-point presentation.

Physical Process

The campus has its own master plan indicating the existing infrastructures and the projected expansion in future. At present, the campus has one separate academic block in which the classes are run. All the classrooms are equipped with enough furniture. The campus is planning to add up some more modernized furniture with scientific equipments to facilitate the teaching learning activities in the classrooms. There is another separate building for administration in which different departments of administration are carrying on administrative activities. Furthermore there is a campus library which has recently been modernized with installation of library management software. The campus has computer facilities to each department with easy access to internet. Some physical infrastructures for sports and physical education are also available in the campus. The campus has some sports facilities to

play indoor and outdoor games. There are text books, references, articles, journals, magazines and newspapers available for all in the library. The campus has its own-library resources. The campus has well facilitated staff room, enough vehicles parking and common room for students, and student union's office. The campus has a plan of making a well facilitated canteen, guest room, in administrative block of the college which is also included in strategic plan of the college.

S.N.	Details	Numbers	Remarks
1.	Academic Building Administrative Building	2 1	One Under Construction
2.	Furniture	385 Sets	
3.	Books References Journals	6082 1725 16	
4.	ICT (Projector)	1	
5.	Computer	5	

Financial Progress

In order to help create a good environment for its students and faculty, RC has to address its financial position. At a time of steady decline in the government revenues, the campus has to augment revenues by expanding nontraditional academic offerings, developing innovative fundraising paradigms, and rethinking delivery of academic, student, and auxiliary services. Similarly, the campus has to recover resources internally that are associated with inefficient, ineffective, or outmoded programs and redeploy these resources toward our new strategic goals. The cost of higher education in the campus for the last three fiscal years (2015/16, 2016/17 and 2017/18) is as follows:

Income

The main source of financing is its own internal investment and certain amount of budget received from the university, which is presented below:

S.N.	Particulars	2016/17	2017/18	2018/19
1	Self Generated Resource Income			
i.	Students' Fee	5765325.00	5816891.00	3455040.00
ii.	Others	221021.51	57716.00	3721327.85
2.	Grants From Government Sources			

i.	UGC	1020000.00	2267250.00	1137710.00
ii.	Other Government Bodies	145285.35	394933.00	
iii.	Other Sources	188402.00	42678.00	

Expenditure The main expense of the campus is presented below:

S.N.	Particulars	2016/17	2017/18	2018/19
1	Expenditure			
i	Recurrent Expenses			
a.	Salary	5584100.00	5791107.00	5089601.00
b.	Other Expenses	2179115.00	1644204.00	3235412.00
2	Capital Expenditure			
i.	Major Infrastructures Development	219048.30	557610.00	765670.55
ii.	Equipments	150819.00	26500.00	299844.00
iii.	Books	552294.00	175262.00	120683.00

Audit Observation

The annual audit report expresses satisfaction with the information, documents, and the explanations provided during the audit process. The balance sheet, the cash flow statement, and income and expenditure statement illustrate the actual financial status of the campus of the fiscal year 2074/75 and the findings of the report is in accordance with the details maintained at the account section of the campus. The audit report has identified that the campus maintains its accounting system according to the double entry book-keeping system. The report recommends that the campus should pay up all necessary taxes required as per the law at the Inland Revenue Office.

Social Progress

The campus is governed by local community, the students, parents, business persons, and others those who are directly or indirectly involved in the campus. Rupandehi campus is bound to follow the rules and regulations of the campus. At present, it is managed by a 13 member college management committee. The members in management committee include 2 from Siddharthanagar Chamber of Commerce and Industry, 6 from social leaders, teachers' representative, Campus Chief and assistance campus chief. The campus chief acts as the member secretary of the management committee. He reports the developments and challenges within the college to the management committee in the monthly board meeting.

The campus has been actively participating and organizing different social activities, it has been realized that the campus should increase such social activities to enhance public relation. Therefore, it is aspiring to introduce new extension activities and outreach programs along with GOs, NGOs and INGOs as necessary for academic excellence. The association conducts different programs like blood donation, health camp, eye camp, sanitation and plantation.

There is college-industry-neighborhood network in course-works at present. We frequently consult with the stakeholders of possible fields of employment for their needs and demands and we extend our programs accordingly. However, the campus has been facing some challenges in curricular activities. The Campus Management submits its decisions to annual Campus Assembly for endorsement. The college has different academic and financial committees to provide quality education and improve academic environment. There is also a provision of collecting feedbacks from different stakeholders which helps the college to make and amend its policies. Students' Union also plays positive and responsible role in making campus policies.

Issues and Challenges

There are a number of issues and challenges that Rupandehi Campus has. The administration and the management committee should try to address the issues with religious seriousness. Some of the most pressing issues and challenges which demand immediate attention are listed below:

- RC needs to improve teaching learning strategies as per the eligibility criteria for the QAA process. The administration and executive committee should promote teachers.
- RC needs to introduce a wide range of the programs that provide adequate academic flexibility.
- RC needs to improve the modern and effective evaluation systems like project work, survey etc. besides internal examinations to evaluate the students.
- RC needs to improve the mechanism to diagnose and solve student's absence, illness, dropouts, and other circumstances.
- RC needs to improve the publication of research journals, adequate mini research, projects, seminars, workshops related to research, and students' involvement in such activities.
- RC needs to improve the students' direct participation in research oriented activities, evaluation process, and quality improvement by forming students' circle cell or other such student's wings.
- RC needs to improve and exploit the local resources by targeting local oriented programs from the teachers as well as from the students.

- RC needs to improve the resources like computers, internet, sports, books in the library itself and multimedia equipments.
- RC needs to improve the allocation of the budget related to research oriented programs to enhance the faculty members to engage different research activities.
- RC needs to improve students' pass out every ending year.
- RC needs to enhance relationship to neighboring institutions to strengthen its sustainability.
- RC needs to promote the faculty members to further their studies providing them necessary facilities.

Conclusion

Quality education is the main motto of Rupandehi Campus. To be a leader institution of this locality is the vision of Rupandehi Campus. Keeping the view in mind the campus faculty members and executive committee are working rigorously. A lot of ups and downs have been faced throughout its history. Slowly and gradually the achievement has been sensed. However, a lot has to be done in future.

RC is a public campus run by public people of the locality. The pace of the campus is gradually taking speed. RC is going to maintain to compete with the standards maintained by UGC. As a result RC is about to be certified by QAA. During accreditation process RC will be aided by UGC to strengthen the capacity of the campus. The donors are contributing as much as they can. The resource that we have in the campus is not enough; the infrastructures besides buildings for the moment are insufficient. The executive committee has worked hard to establish the campus as one of the best campus in this locality. A single step is the beginning of the bright future of an institution. Such a single step has been taken to promote the present condition of the campus. In this regard the entire RC family, stake holders, and well wishers should toil hard to achieve this feat.